

MINUTES OF DTTC COMMITTEE MEETING - TUESDAY 7 October 2025 19:30 AT DTTC

PRESENT: Anne Borrowdale, Graeme Boyd (from 20.10), Norma Brown, Elaine Colquhoun (via Zoom), Gordon Duff, Kenny Lee, David Niven, Kay Solaja

APOLOGIES: Dawid Sulkowski, Alison Telfer

MINUTES OF LAST MEETING: Minutes of EGM on 23 Sept were agreed, with the addition of Alison for the first item

MATTERS ARISING: David's report: Confirmed it was Monreith not Monaive for David's session with Senga

FINANCES & MEMBERSHIP (Kenny)

Bank balances are:

- * Bank of Scotland £4,572.30
- * Hampshire Trust Bank Easy Access (3.87% variable) £19,602.80
- * Hampshire Trust Bank 1 Yr Saver (4.55% Fixed - Matures 12th November 2025) £70,000.00

September totals:

- * Paid In £2,164.76 * Paid Out £8,077.34
- Bank charges for the period 10th July to 9th August of £5.45 was taken on 22nd September.
- £3,044.66 was paid to David for July and August.
- About £4k was paid to Moffat Fire & Security and Lockharts for the installation of the new door. The Local Energy Scotland funding has been requested but is not yet paid.
- We received £235.11 from British Gas for the electricity export for the period from 28th June to 21st September.

October totals to date:

- * Paid In £1,046.00 * Paid Out £660.27
- Bank charges for the period 10th August to 9th September of £6.56 will be taken on or after 21st October.

As per a previous discussion, the estimated electricity meter readings taken by British Gas from the end of June to the end of August were higher than the manual reading submitted in September. This resulted in a credit balance of £90.10 in our electricity account.

- Instead of a quarterly reading, Kenny will take a monthly electricity reading at the same time as the monthly gas reading that he normally submits.
- The HTB 1 Year Saver is due to mature on 12th November. Agreed to put £10k into a flexible Easy Access account, and the remainder into another 1 year account. Kenny will check if there are any better deals than the HTB one year saver at 4.22%, otherwise will use that.
- Re the HTB Easy Access account, there appears to be a similar HTB product for a slightly higher interest rate of 3.91% available. Kenny will check if this is available to us.
- Reserves level: The AGM asked the committee to consider whether the figure of £70k in the Constitution is too high, and whether we can have an alternative form of words rather than a fixed figure, so we do not have to keep amending the constitution. The £70k will apply till the next AGM, though £10k of this is now in an Instant Access account. Anne will bring this item back in time for any amendments of the Constitution at the next AGM.

- Membership update: Club membership renewals have been sent out, and David and Anne will chase those who haven't signed up.
- The TTS member management system is now operative. League players and above will pay £25 pa and social players will pay £5 for TTS membership. Having a wider membership will enable TTS to increase membership and be in line for more funding. The £5 for DTTC social players is waived for 2025/6, as they already pay our club. We will be able to manage membership through TTS in future if we wish. Once we have paid our club affiliation fee to TTS, members will get an email with details of how to register with TTS, and pay. We can no longer affiliate individuals en bloc.
- Membership fees and packages 2025/6 will remain as now.

From WhatsApp for minutes:

- Agreed to spend £8 pm for Zoho forms

BUILDING AND MAINTENANCE (Gordon)

- Update on refurbishment of area to front of club – in hand, Gordon is getting quotes
- Updates on outstanding jobs:
 - James Wallace and Pat Christie plaques – allocated to Iain McLeod
 - Shelf in the office – Iain has measured up
 - Cutting back trees at the rear of the club – Gordon is following this up. We could request 'permission to prune' the trees from the council if we find someone to do it.
- Chairs for upstairs/downstairs. Agreed to buy two or three small, comfy chairs for upstairs as there is no money from Dylan's refurbishment budget. We will all look out for something from charity shops such as Shax.
- New door - override box update – David is chasing Moffat Fire and Security to fit this
- Heating: awaiting our new Business Energy Scotland report.
- Ventilation: agreed not to pursue ventilation for the downstairs seating area. Players will be encouraged to change shoes and leave sports bags in the changing rooms, to have a more pleasant atmosphere for spectators.
- Title Deeds: David is trying to track these down, to confirm what kind of organisation we are legally.
- Insurances: Kenny is chasing to make sure renewals are paid.

From WhatsApp for minutes

- Iain cleared gutters to remedy leaks. 6 month check diarised
- Agreed to give Iain free play in return for doing jobs in the club
- Your Move sign is up outside

LEAGUE AND COMPETITION (David)

- The replacement for 365 for posting results, rankings, tables etc. is being replaced by Stadium. Results for our season thus far will be viewable next week.
- The 365 site will disappear, but historic data cannot be downloaded. If we want an archive of previous seasons, we could take screen shots of all the relevant pages. David will investigate whether ChatGPT could do this for us, and Kenny will try taking screen shots. We do have copies of past President's reports from Awards nights which list league winners etc, and Linda Powell has old scorecards going back many years which we could ask for.

CLUB MATTERS

- Committee membership
 - Appointment of Vice-President: Kay was nominated and agreed to think about this (update: has now turned it down).
 - Graeme agreed to be interim Director of Coaching, for a period of one year.
 - We agreed we would like a Junior representative on the Committee. David and Graeme will explore possible candidates.
 - Currently Dylan is Child Protection Officer. Senga recommends the CPO should not be directly involved in the coaching set up, to avoid conflicts of interest. Ideally we should have a male and female CPO. Graeme to consult further with Senga on this.
 - We discussed the idea of “Associate” Committee members which was raised at the AGM, but agreed not to pursue it. But we will sound out individuals if we think they could make a positive contribution to the committee.
 - PVGs: Gordon and Kenny and Alison have now submitted ID for their PVGs. David has been added as a club official so he can request PVGs when required. Anne has access to the spreadsheet showing the status of all requests. She is copying any confidential information concerning PVG checks into a password protected document on the committee area of the website, and deleting this data from her own devices.
 - Elaine attended the meeting via WhatsApp on Kenny’s laptop. This worked OK with Kenny overseeing the technology, but he will source a better microphone so all voices can be heard. Allowing hybrid meetings from now on will help with better attendance at committee meetings.
 - Possible Committee and Volunteers social event – held over till next meeting.
- Teessport/Butterfly agency – still with Dylan as agent for the club. David will negotiate with Teessport for further benefits from their sponsorship of the club, such as equipment for juniors.

From WhatsApp for minutes

- Who’s Who board and What Three Words are now displayed at the club
- Still Gamers Macmillan coffee morning raised (updated at meeting) £400 ++ cash. Agreed that proceeds from Smash on 26 Sept would go to this too.

CLUB DEVELOPMENT (David)

- Report from David – attached
- Any Matters Arising
 - Free sessions being offered 1 – 3 pm on Wednesdays and Sundays in school holidays. Possible adult beginner session Sundays 3 – 4 may start in November.
 - David will try to use agenda headings when writing his report to the committee, to make it easier for minute-taking.

COMMUNICATIONS

- Club WhatsApp chats – Graeme is producing an overview of WhatsApp groups associated with the club, and a short set of agreed guidelines for users. He will bring this to a future meeting.
- SERVE Core values update. This has been discussed with the Beginners coaching group, and Graeme and David will bring it to Intermediates and Advanced groups, share it with league players, and put it on Facebook. Elaine will share it with the Still Gamers.

- Facebook and website admin rights. Kenny, David, Anne and Graeme have Facebook admin rights. Kenny has removed or will remove Shannon and Jason as they're no longer involved. Anne and Kenny have website admin rights. Anne to check who else.
- Website:
 - Updates are in progress
 - Still awaiting blurb for a Disability Group page – Kay will chase Dave Denholm again
- David recommends mass printing of non-time-sensitive flyers/posters for distribution at sessions, and around town. Cost of £179 for 2000 A5 double-sided flyers and £64 for 200 A4 posters was agreed, with David responsible for making sure they are widely used.

From WhatsApp for minutes

- Roller ad done and in the club

COACHING

From WhatsApp for minutes

- Reuben was presented with card and £20 Waterstones voucher before leaving for uni.

HEALTH & SAFETY (Alison)

- Risk Assessment – in progress.
 - Supervisor instructions – in progress
- TTS club and individual insurance certificates – in progress

From WhatsApp for minutes

- Safety and wellbeing board now in the club
- First Aid course certificates from 23 August have been awarded

SPONSORSHIP (David) Nothing to report

CORRESPONDENCE

- TTS Safeguarding alert for Andrew Morrison – circulated
- Parkinson's International on STV – now on YouTube. David to find clip to show on the club TV
- Online tournament organiser course, 6pm – 8pm Mon 17th November 2025 and Mon 1st Dec. £30.
- Scottish Veterans TT Association Assessments Oct 26.

AOB

NEXT MEETINGS: 4 November; 16 December

Committee meeting dates for 2026: to continue to be Tuesday evenings but with hybrid option.

Dates to be confirmed at the next meeting, including setting a date for an AGM – with added activity – to be held earlier in the year.